

## JACKSONVILLE SCHOOL DISTRICT #117

516 Jordan Street  
Jacksonville, Illinois 62650  
Office: (217)243-9411  
Fax: (217)243-6844

Dr. Dana F. Kinley  
Assistant Superintendent



February 13, 2018

*Via Email: [wspynews@gmail.com](mailto:wspynews@gmail.com)*

WSPY News

**RE: FOIA Request of February 6, 2018**

Dear WSPY News:

This letter serves as a response to your requests dated February 6, 2018, for public records under the Freedom of Information Act (5 ILCS 140/1 et. seq.) specifically in regard to the following:

**First Request:** WSPY makes the following FOIA request for copies of the following documents:

1. Resume submitted by Kevin Lipke for employment.
2. Application submitted by Kevin Lipke for employment.
3. Letters of reference submitted by Kevin Lipke for employment.

**Response:** Please find enclosed Kevin Lipke's employment applications and resumes. The letters of reference are not disclosed due to this information being confidential. Mr. Lipke took an approved leave of absence during the 1998-1999 school year, during which time, he applied to be a substitute teacher. This is why you will see two applications and two resumes.

**Second Request:** WSPY makes the following FOIA request for copies of the following documents:

1. Resignation letter of Kevin Lipke.
2. Termination letter of Kevin Lipke.
3. Any correspondence between the school district and Kevin Lipke regarding termination or resignation of employment.

**Response:** Please find enclosed the Board of Education minutes from May 19, 2004 listing the resignation of Kevin Lipke even though a letter of resignation was not found in Mr. Lipke's personnel file. There is no evidence of Kevin Lipke being terminated by Jacksonville School District 117. Therefore, no correspondence between the school district and Kevin Lipke regarding termination exists.

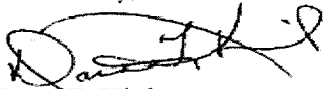
**Third Request:** WSPY makes the following FOIA request for copies of the following documents:

1. Any complaints made about Kevin Lipke's conduct with children made by staff of the school district.
2. Any complaints made about Kevin Lipkes conduct with children made by parents, children, or the public.

**Response:** No documentation exists regarding complaints made about Kevin Lipke's conduct with children made by staff of the school district or by parents, children, or the public. Therefore, no documents are being provided pursuant to your request.

Thank you for your interest in Jacksonville School District #117. If I can be of further assistance to you, please let me know.

Yours truly,

A handwritten signature in black ink, appearing to read 'Dana F. Kinley', with a stylized flourish at the end.

Dana F. Kinley  
Freedom of Information Act Officer

Enclosures

APPLICATION FOR EMPLOYMENT  
JACKSONVILLE SCHOOL DISTRICT 117

516 JORDAN  
Jacksonville, Illinois 62650  
(217) 243-9411

AN EQUAL OPPORTUNITY EMPLOYER

DATE: November 25, 1993

Lipke  
(Last Name)

Kevin  
(First Name)

David  
(Middle Name)

Present Address: [Redacted] (Street) [Redacted] (City) [Redacted] (State) [Redacted] (Zip)  
[Redacted] (Telephone Number)

Permanent Address: [Redacted] (Street) [Redacted] (City) [Redacted] (State) [Redacted] (Zip)  
[Redacted] (Telephone Number)

Social Security # [Redacted]

Position Desired: Elementary position in the K-6 field. Third-Sixth grades:  
(Indicate subject area and/or grade level preference)

Are you presently certified to teach in Illinois: Yes: \_\_\_\_\_ No: X

If yes, Certificate Type and Number: \_\_\_\_\_

Military Service: Yes: \_\_\_\_\_ No: X

If yes, date of service from \_\_\_\_\_ to \_\_\_\_\_

May we contact your present employer: Yes: X No: \_\_\_\_\_

Phone [Redacted]

# ACADEMIC HISTORY:

Name & Location of Institution	Date of Attendance	Year Graduated	Degree Received	Major	Minor
HIGH SCHOOL; Lockport Township High School	8/85-6/89	1989	Diploma	-----	-----
UNDERGRADUATE: Eastern Illinois University	8/91-5/94	Anticipating 1994	-----	Elementary Education	Concentration Social Science
Joliet Junior College	8/89-5/91	1991	-----	-----	-----
GRADUATE:					

Name any Honor received in College: Spring 1993- Talented Student Award

Student Teacher:      Where: \_\_\_\_\_ When: \_\_\_\_\_ Phone: \_\_\_\_\_  
 What Level: \_\_\_\_\_

## PROFESSIONAL HISTORY (List most recent position first)

Employer	Location	Nature of Position	Dates	Phone
Sterk's Super Foods	500 Summit Plaza Lockport, IL 60441	Store Clerk during school year	1/89- present	(815)- 838-788
		Private tutor	8/92- present	

## REFERENCES :

Name and address of Placement Bureau where credentials are on file:

Eastern Illinois University Career Planning  
 and Placement Center  
 Charleston, IL 61920 ph: (217)-581-2412

Give the name of three persons who have knowledge of your professional ability. Do not duplicate names from placement credentials.

NAME	POSITION	ADDRESS	PHONE
Dr. Janet Lambert	Associate Professor Elementary Education;	Eastern Illinois University Buzzard Building	
Dr. Delbert Foust	Associate Professor Elementary Education;	Charleston, IL 61920	
Mr. James Sapp	6 th grade teacher, Mattoon Elementary 1201 South 6th St., Mattoon, IL 61938		

APPLICANT'S SIGNATURE: \_\_\_\_\_

## KEVIN D. LIPKE

### PERMANENT ADDRESS

[REDACTED]

### CAMPUS ADDRESS

[REDACTED]

### CAREER OBJECTIVE

To work in a challenging elementary education environment.

### EDUCATION

Bachelor of Science in Education, May 1994  
Eastern Illinois University, Charleston, IL [REDACTED]  
Major: Elementary Education Concentration: Social Science

Joliet Junior College, Joliet, IL 1989-1991

### PROFESSIONAL EXPERIENCE

**Practicum**, Franklin Grade School, Mattoon, IL 8/93-10/93

\* Assisted in instruction of a sixth grade class in all areas.

**Tutoring**, [REDACTED] Charleston, IL 8/92-present

\* Provided individual tutoring for [REDACTED] in all subject areas.

**Program CAMP**, Charleston Junior High, Charleston, IL 1/93-5/93

\* Provided individual guidance for an eighth grade boy.

**Practicum**, Paris Middle School, Paris, IL 8/92-12/92

\* Provided instruction of Geography to a sixth grade class.

**Practicum**, Washington Grade School, Mattoon, IL 8/92-11/92

\* Provided assistance in instruction and individual tutoring for a second grade class in Reading.

**Tutoring**, Jefferson Grade School, Charleston, IL 8/91-Present

\* Provided tutoring in all subjects for second and third grades.

**Practicum**, Goodings Grove Grade School, Lockport, IL 8/90-4/91

\* Assisted in instruction for second and sixth grades in Social Studies and Mathematics classes.

### EMPLOYMENT

*Summer address*

Ruth Lilly YMCA Summer Camp, Counselor, St. Paul, IN 6/92-present

\* Senior Cabin Counselor for boys, ages 7-12 years old. Responsible for planning and initiating cabin and camp activities.

### ACTIVITIES/ HONORS

Union Board, ex-officio; University Board Chairman; East Central EIU Reading Council; March of Dimes Collegiate Board; Honorary Order of Omega Society; Parents Club Scholarship Recipient; Interfraternity Council Community Service Chairman; Sigma Nu Fraternity (Pledge Fundraiser/Philanthropy Chairman); Association for Childhood Education International

### REFERENCES

\* Available through the Placement Center, Eastern Illinois University, Telephone (217) 581-2412, Fax (217) 581-2222.



JACKSONVILLE  
SCHOOL DISTRICT #117

516 Jordan Street  
Jacksonville, Illinois 62650  
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Fax: 217/243-6844

Robert E. Freeman, Ed.D.  
*Superintendent of Schools*  
**Dan Glenn**  
*Director of Personnel  
and Labor Relations*

July 22, 1994

Mr. Kevin Lipke  
[REDACTED]

Dear Mr. Lipke:

On July 20, 1994 the Board of Education approved your employment as 3th grade teacher at Lincoln School for the 1994-95 school year.

I again welcome you to School District #117. Best wishes for a successful year.

Sincerely,

Dan Glenn

DG:jab

Sat. Aug. 15th, 1998

I am requesting a leave of absence for  
the '98-'99 School year.

signed

A large black rectangular redaction box covers the signature of the sender.

(Kevin Lipke)

Elementary Teacher  
Lincoln School  
Jacksonville Sch. Dist #117

**SUBSTITUTE TEACHER**  
Application for Employment  
Jacksonville School District #117  
516 Jordan  
Jacksonville, Illinois 62650  
217/243-9411

Jacksonville School District #117 is an Equal Opportunity Employer. Applicants are considered for all positions without regard to age, gender, race, color, national origin, religion, marital or veteran status, or the presence of a non-job related medical condition or disability. Applications are kept on file for one year.

Date: Aug. 16, 1998

Are you currently drawing TRS Retirement? Yes \_\_\_\_\_ No X

**1. Personal Data:**

Name: Lipke Kevin D Soc. Sec. No. [REDACTED]  
Last First MI

Address: [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]  
No. Street City State Zip

Phone No. [REDACTED] If hired, can you furnish proof of age? Yes: X No: \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_\_\_ No X If yes, explain on back.

**2. College Training:**

Highest Degree: Bachelors Where Received: Eastern Illinois University

Major: Elementary Education Semester Hours: \_\_\_\_\_

Minor: Concentration: Social Science Semester Hours: \_\_\_\_\_

\*Please have a transcript of your college credits sent to this office for our files. This must be on file before payment can be released for sub work.

**3. Experience:**

School	Subjects	Dates
<u>Lincoln Elementary</u>	<u>Third + Sixth Grades</u>	<u>1994 - 1998</u>

At what grade levels do you prefer to substitute? K-9

If 7-12, please indicate fields in which you feel prepared to substitute: Social Studies preferred

\*Your teaching certificate or substitute teaching certificate must be currently registered in Illinois before you may be paid from public funds.

Kind: K-9 County: Morgan Registration Date: June, 1998

I will be available October 13 and After.



**ESSENTIAL JOB FUNCTIONS:** To perform this job successfully, an individual must satisfactorily perform each of the essential job requirements listed below. Reasonable accommodations may be made to enable a qualified individual with a disability to perform his/her job functions. A qualified individual is a person who, with or without reasonable accommodations of his/her disability, meets the essential qualifications and can perform the essential job functions of his/her position of employment.

**THE SUBSTITUTE TEACHER SHALL:**

- a. Assume all responsibility for instruction and other assigned duties when the regular teacher is absent.
- b. Prepare lessons, when directed by the principal, when plans are not available in the classroom.
- c. Maintain appropriate records including checking test papers, recording grades, student assignments for homework, projects and the necessary clerical work required to maintain student records for a teacher who is absent.
- d. Supervise students and paraprofessional, if applicable, for instruction purposes.
- e. Possess a valid teaching certificate or substitute teaching certificate.
- f. Read, comprehend, and apply complex, multi-step written instructions that are characteristic of textbook manuals, curriculum guides, computer programs, memos, technical manuals, and other teaching materials, job descriptions, work rules, administrative rules, and Board of Education policies and regulations.
- g. Communicate effectively and professionally both verbally and in writing with students, parents, co-workers, and supervisors and also students and others from diverse cultural backgrounds and those with varying degrees of abilities including those with disabilities.
- h. Make involved and varied mathematical computations rapidly and accurately involving addition, subtraction, multiplication, and division in all units of measure, using whole numbers, common fractions, and decimals. Calculate figures and amounts such as rates, ratios, and percents and be able to draw and interpret graphs.
- i. Use reasoning ability to analyze, synthesize, and evaluate information, to solve complex and ambiguous problems in predictable and unpredictable situations, and to develop procedures designed to improve instruction. Apply common sense understanding to carry out detailed and involved written and oral instructions.
- j. Relate, understand, and communicate with others in a way that contributes to harmonious relationships and mission accomplishment. Establish order, maintain discipline, and provide a safe and nurturing environment for students. Maintain purposeful activities in an atmosphere of mutual respect in the classroom.
- k. Be emotionally, mentally, and physically capable of performing the essential functions of the job. Be free of any infectious or communicable disease which is likely to be transmitted to children or others in the course of employment.
- l. Be loyal, dependable, honest, and trustworthy; have never been convicted of a felony or other crime involving dishonesty, alcohol, drugs or sexual misconduct. Be committed to the service of others and always act in students' and the district's best interest.

Are you able to perform each of the essential job requirements described above and can you perform the job with or without reasonable accommodations? Yes X No \_\_\_\_\_

Provide a written statement with this application explaining a negative response to any of the essential job requirements described in "a" through "l" above.

I declare the foregoing, to the best of my knowledge, to be an accurate and complete statement of facts. I understand that the failure to provide requested information or any false statement herein will serve as cause for rejection of the application, or, if discovered later, for discharge. I understand that my employment is subject to satisfactory replies from references (if requested), and I hereby relieve all references from and all liability concerning the release of confidential information. Furthermore, I authorize investigation of all statements contained in this application for employment. I acknowledge that my employment is contingent upon and subject to satisfactory completion of all physical and medical requirements (if any), background checks, and Illinois Criminal Background Investigation. If accepted for employment, I hereby agree to follow all rules and regulations.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

IF EMPLOYED, THIS APPLICATION BECOMES A PERMANENT PART OF YOUR PERSONNEL FILE.

# Jacksonville School District #117

516 Jordan Street  
Jacksonville, Illinois 62650  
Ofc: 217/243-9411  
Fax: 217/243-6844



**Richard K. Basden, Ed. D.**

*Superintendent of Schools*

**Dan Glenn**

*Director of Labor Relations*

July 21, 1999

Mr. Kevin Lipke  
[REDACTED]

Dear Kevin:

Last night the Board of Education approved your request to return from your leave of absence effective August 23, 1999. As you know, your teaching assignment will be 4th grade at Lincoln School.

Welcome back!

Sincerely,

*Dan Glenn*  
Dan Glenn

c: Jerry Vandersand  
Suellen Girard  
Cindy Vasilko  
Randy Verticchio  
File

## KEVIN D. LIPKE

Telephone [REDACTED]

Email [REDACTED]

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### OBJECTIVE:

To obtain a challenging position in the area of Administrative Education at the elementary level and utilize my diverse talents, leadership skills, and past experiences to lead faculty and staff in proactively making a positive difference in every children's lives.

### EXPERIENCE:

#### **Lincoln Elementary School, Jacksonville School District #117**

**August 1994-Present Self-contained Classroom Teacher**

- Through my constant desire for personal and professional growth, I was able to effectively teach at various grade levels from 3<sup>rd</sup> through 6th, capturing and interfacing with children of various behaviors and grade levels
- Gained an in-depth knowledge and provided effective support with development of various educational programs, assessment, fundamentals of teaching and building networks between the community and school
- Also gained the ability to develop comprehensive skills in leadership, personnel management, and gained a genuine knowledge of fiscal management and budget assessment, while serving in the teaching capacity.
- Utilized my strong interpersonal skills to effectively work with others, motivate colleagues, and elicit teamwork, yet while keeping our number one goal in mind: **the children that we foster.**

#### **Western Illinois Youth Camp Association (formerly Western Illinois 4H Camp)**

**August 1998-August 2000 Camp Director/Caretaker**

- Developed, implemented, and facilitated a comprehensive camp adventure program for young people between the ages of 8 and 17 years.
- Responsible for maintaining record keeping of all income and expenses, and utilized my fiscal knowledge to effectively operate all aspects of the camp within a \$100,000 budget
- Through some reorganization efforts, I succeeded with hiring a new staff of individuals, and trained them in different capacities of camp life such as counselors, camp assistants, kitchen staff and other various personnel.
- Charged with daily tasks of maintenance and general upkeep of all camp buildings, shelters, and property maintenance.

### EDUCATION:

1989-1991	Joliet Junior College
1991-1994	Eastern Illinois University Bachelor of Science in Education
1998-2003	University of Illinois at Springfield Master of Arts in Educational Leadership

### PROFESSIONAL TRAINING:

Illinois Certificate Standard Elementary teaching  
Elementary K-9  
Social Science – Upper Elementary/Junior High  
General Administrative Type 75

**ACADEMIC ENHANCEMENT:**

**Technology Co-chair 1999-present**

- Involved in implementing a computer lab and media center for all grades
- Involved in several school improvement projects
- Implemented and facilitated staff development
- Responsible for conducting classes for staff and students in various aspects of technology

**Science/Social Studies District Curriculum Committee 2000-2003**

- Previewed and selected new curriculum series for Science and Social Studies for District #117
- Participated and facilitated staff development on the new series for each grade level

**Internal Review Team 1999-present**

- Established school improvement goals
- Revise school policies
- Shadow students and teachers
- Developed and distributed student and staff surveys

**Jacksonville Education Association 2002-2003**

- President of the Teachers Association for 2002-2003 school year
- Led an Association of 292 teachers
- Responsible for successful negotiated contract for teachers

**District Assessment Committee 2002-2003**

- Assisted in reviewing and revising the District local assessment
- Reviewed other programs that offer the same form of assessment

**District Calendar Committee 2001-2003**

- Developed and implemented a District-wide calendar of events and school days not in session

**Representative, Illinois and National Education Association Conference 1999, 2002, 2003,**

- Represented over 115,00 teachers for the Illinois Education Association Representative Assembly
- Charged with developing laws and implementing changes for the state/national teacher's union
- Represented over 7 million teachers for the National Education Association Representative Assembly
- Charged with implementing and developing procedures and laws for the national teacher's union

**State Task Force on Teacher Recruitment 2002-2003**

- One of 10 state-wide members charged by the Illinois Education Association with developing strategies to influence persons to become teachers in the state of Illinois

**NSFC! II 2000-2001**

- Science workshop for teachers from Central Illinois
- Participated in activities and workshops regarding Science instruction
- Charged with developing curricular programs for District Elementary Science

**Teacher/Administrator Interview Team 2002, 2003**

- Charged with interviewing and selecting candidates for positions in the Elementary Teacher role, as well as the Superintendent position

**COMPUTER PROFICIENCY:**

Microsoft Office '97, '98 and 2000  
Education/school related software packages  
Internet capabilities and proficiency

*Reference Page Enclosed*

**Jacksonville School District #117  
Board of Education Meeting  
May 19, 2004**

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The Board of Education of Jacksonville School District #117 met on May 19, 2004, at Washington Elementary School at 7:00 p.m. Members present were Mr. Ambrose, Mr. Belobrajdic, Dr. Bohan, Mrs. Freeman, Mrs. Kuhn, Mr. Todd and Mr. Wynn. Superintendent, Dr. Gary Allison, Assistant Superintendent for Curriculum, Dr. Sue Saunders and Assistant Superintendent, Jerry Vandersand were also present.

**RECEPTION OF VISITORS, PETITIONS/COMMUNICATIONS AND RECOGNITIONS**

- Washington students performed "step" routines.
- Helen Klostermann introduced the Special Olympic Champions.
- Kathy McCarty presented a certificate to Emily English in recognition of her participation in the Fullbright Scholar Program. Lincoln School also received recognition.
- Larry Sample presented an Extra Mile Award to Phil Hart for his contribution to the athletic programs
- Mr. Sample presented a plaque to Dr. Green for his 35 years of volunteering with the athletic programs
- Dr. Allison advised that Murrayville-Woodson and Washington Elementary schools have received recognition for Academic Improvement from the Illinois State Board of Education.
- Dr. Lape advised that the Committee's work is basically completed. He asked that the Board schedule a special meeting for the presentation of the Committee. He further asked for a "considerable amount of time" for the presentation.
- Jean Blake spoke in favor of neighborhood schools. She said the Murrayville students are on the busses too long. She said we should not penalize children to achieve diversity.
- Dorothy Brooks, a Washington grandparent, spoke in favor of neighborhood schools. She read the letter she wrote to the Editor of the Journal Courier which appeared in today's paper.
- Angela Dunnagan, a Murrayville parent took issue with the methods and procedures of the Board. She quoted from the Illinois School Code where it pertains to the "open meetings act". Ms. Dunnagan accused the Board of violating the Act on more than one occasion. She said that the Act states that all meetings shall be open and accessible to the public and that noon meetings on weekdays are not accessible to the public. She also took issue with the fact that there are three board members present at most Review Committee Meetings which would constitute a majority of a quorum.
- Cindy Jenkins spoke on behalf of the Band/Orchestra programs. She said that two years ago there were 5 teachers and next year there will be only 3. That constitutes a 60% increase in the workload. She said a 5-6 center would be a nice idea and would allow teachers and students to stay in one place.
- Becky Hayner took issue with the fact that sports fees are being increased but no fees are assessed for activities. She asked that everyone be charged an activity fee.
- Haley Jenkins, a 7<sup>th</sup> grade student at Turner spoke on behalf of the orchestra program and Mrs. Haney.
- Nathan Cobb, a 7<sup>th</sup> grade student at Turner asked the Board to consider keeping Mrs. Haney.
- Lori Olendzki, Band Booster President and parent of a senior band member spoke on behalf of keeping all band and orchestra programs. She further asked the Board to consider hiring a part time aide to help Mr. Thorne with paperwork.
- Pete Lira, JHS Teacher, spoke in support of Mrs. Olendzki's comments and presented a petition in support of the orchestra programs.

**REPORT OF THE PRINCIPAL**

Ms. Camerer welcomed the Business Partners and introduced Washington Staff. She highlighted areas of achievement for Washington students during the year.

**APPROVAL OF AGENDA**

Mr. Ambrose moved, seconded by Mrs. Kuhn to approve the agenda as presented. Roll: Ambrose, Kuhn, Belobrajdic, Bohan, Freeman, Todd and Wynn. Nay; None.

**CONSENT AGENDA**

Mr. Ambrose moved, seconded by Mrs. Freeman to approve the items of the Consent Agenda as follows:

- A. Financial/Treasurer's Reports
- B. Approval of Minutes of Previous Meetings
- C. Approval of Interagency Agreement
- D. Policy Manual Changes/Approval
- E. Approval of Official School Calendar for 2004-2005
- F. Final 2003-2004 School Calendar



ACTION ITEMSPERSONNEL RECOMMENDATIONSEmployment

Mrs. Kuhn moved, seconded by Mrs. Freeman to approve the employment recommendations as follows:

- 2004 Summer Help per attached
- **Jade Utsler**, Social Work Intern for the 2004-2005 school year for a total amount of \$8,000.00
- **Ron Hains**, Part Time Vocational Director for the 2004-2005 school year
- **Robin Manker**, Part Time CISCO Program Teacher for the 2004-2005 school year.

Roll: Kuhn, Freeman, Bohan, Belobrajdic, Ambrose, Todd and Wynn. Nay: None.

Resignation

Mr. Ambrose moved, seconded by Mrs. Kuhn to accept the resignations as follows:

- **Amy Gay**, Social Worker/Counselor at Turner Junior High effective at the end of the current school year.
- **Dana Butler**, Kindergarten Aide at South, effective at the end of the current school year.
- **Kevin Lipke**, 6<sup>th</sup> Grade Teacher at Lincoln Elementary effective at the end of the current school year.

Roll: Ambrose, Kuhn, Freeman, Bohan, Wynn, Todd and Belobrajdic. Nay: None.

Retirement

Mr. Todd moved, seconded by Mrs. Kuhn to accept the Retirement Resignation of **Mary Beth Stevenson**, PE Teacher at Washington Elementary School effective at the end of the 2004-2005 school year. Roll: Todd, Kuhn, Wynn, Freeman, Bohan, Ambrose and Belobrajdic. Nay: None

INTO CLOSED SESSION

Mr. Ambrose moved, seconded by Mr. Belobrajdic to adjourn to closed session at 8:25 p.m. for the purpose of discussing matters related to the employment, transfer or termination of staff.

OUT OF CLOSED SESSION

Dr. Bohan moved, seconded by Mr. Wynn to return to open session at 9:30 p.m. Roll: Bohan, Wynn, Todd, Ambrose, Belobrajdic, Freeman, and Kuhn.

BUDGET CONSIDERATIONS FOR 2004-2005

Mr. Vandersand presented a proposal to increase athletic fees and reduce the athletic budget as requested by the Board. Mr. Wynn moved, seconded by Mrs. Freeman to increase JHS athletic fees from \$45.00 to \$60.00 for the 2004-2005 school year and to reduce the athletic budget by \$1,000. Dr. Bohan said he has problems with the recommendation as written. He suggested looking at costs line by line. Dr. Allison said a spreadsheet has previously been presented that shows the breakdown of students per sport and the costs. Mr. Ambrose asked about fundraisers and how much income is realized from fund raisers. Mr. Sample said the fundraisers cover the costs that the fees don't cover. Mr. Belobrajdic asked the administration to look into other districts to see what they do. Mrs. Freeman advised that parents she has spoken to are in favor of an increase in athletic fees. Dr. Allison advised that approving this recommendation does not prohibit the Board from asking for another proposal in increase other fees. Roll: Yea: Wynn, Freeman, Kuhn and Todd. Nay: Ambrose, Belobrajdic, Bohan. Motion carried.

RECOMMENDATION TO HIRE COACHES

Mr. Belobrajdic moved, seconded by Mr. Ambrose to table the recommendation to hire coaches for the 2004-2005 school year until the next board meeting (Next Week). Roll: Yea: Belobrajdic, Ambrose, Bohan, Todd and Wynn. Nay: Kuhn and Freeman. Motion carried.

T.I.P. PROGRAM APPROVAL

Mr. Belobrajdic moved, seconded by Mrs. Kuhn to authorize administration to re-instate the T.I.P. program. Dr. Allison presented the recommendation to reinstate the T.I.P. program. Mr. Ambrose asked where the program would be housed. Mr. Todd advised that the motion at hand is only to reinstate the program. Mr. Ambrose recommended that there be a permanent sub hired to help with the TIP/STEP programs. He also said he has some concerns about moving the programs to Murrayville. He asked what would happen if angry students left the building and further, how would the bus drivers deal with more difficult students. Mr. Todd also expressed his concern about moving TIP/STEP to Murrayville. He said he is in favor of increasing the programs at Murrayville, but that he feels they should be for grades K-6. Mr. Todd also said he would be in favor of re-drawing boundaries to increase the attendance at Murrayville. Helen Klostermann stated that the first year of the programs at

Lafayette, there were 3-5 year olds in the same building without any trouble. Due to the nature of the discussion, Dr. Allison read his recommendation for moving the TIP/STEP programs to Murrayville. He also advised the Mrs. Littleton-Wahl, who has experience with alternative education, will be transferred to Murrayville as Principal. He said she has "enthusiastically agreed" to transfer to Murrayville. Dr. Allison also advised that Mr. Gary Barlow will be transferred to Eisenhower as Principal. He, too, accepted the transfer "with enthusiasm". Dr. Allison said that by removing these two programs from Lafayette, the District will begin to market the building.

The Vote: Roll: Yea: Belobrajdic, Kuhn, Todd, Bohan, Freeman, Wynn and Ambrose. Nay: None.

#### RECOMMENDATION TO HIRE T.I.P. INSTRUCTOR

Mr. Ambrose moved, seconded by Mr. Belobrajdic to approve the recommendation to hire Tim Thrasher as T.I.P. Instructor for the 2004-2005 school year. Roll: Ambrose, Belobrajdic, Todd, Wynn, Freeman, Bohan and Kuhn. Nay: None.

#### CONSIDERATION OF JHS GYMNASIUM FLOOR BID

Mr. Wynn moved, seconded by Mr. Ambrose to accept the bid of the Bulte Company, Inc. to replace the gymnasium floor at Jacksonville High School for the sum of \$115,275.00 utilizing beverage contract funds. Mr. Vandersand provided additional information as requested. Mrs. Kuhn asked if there was still only one bid. Mr. Vandersand advised that the project was not re-bid. Mrs. Kuhn said people she has spoken to think this is an extravagant thing to do at this time. Mr. Todd asked Mr. Sample to present additional information about the hazards of this floor. Mr. Sample said that there are many PE classes as well as competitions in this gym and they have had trouble with it since it was new. Dr. Bohan said that there will always be athletic injuries. He asked how many were directly related to the floor being slick. He asked that the administration look at statistics to make good decisions. Mr. Todd asked Mr. Wainscott whether this is the first time the recommendation has been presented to replace this floor. Mr. Wainscott advised that they have tried different wax and have recently bought a new machine to try to make the floor better for students. Mrs. Kuhn noted letters from six teachers and coaches and said the injuries documented are not too high according to statistics. The Vote:

Roll: Yea: Wynn, Ambrose, Freeman, Todd and Belobrajdic. Nay: Kuhn and Bohan. Motion Carried.

#### FEDERAL GRANT APPROVAL

Dr. Bohan moved, seconded by Mrs. Kuhn to accept the bid of Meyer Roofing for roof replacement work at the Jacksonville High School for the sum of \$55,400 and further that the District utilize Illinois First Funds in paying for the project. Roll: Bohan, Kuhn, Todd, Wynn, Belobrajdic and Freeman. Nay: Ambrose.

### DISCUSSION ITEMS

#### CONSIDERATION OF SPECIAL MEETING

Mr. Todd asked board members which of the two dates would be best to hear the presentation from the Review Committee. All members of the Board agreed to have the meeting on Wednesday, May 27<sup>th</sup> at 7:00 p.m. In order to accommodate the Powerpoint presentation, the meeting will be held at JHS in the auditorium. Mr. Todd asked that the members of the committee be able to sit at the table with the Board to allow for candid discussion.

#### INSTRUMENTAL MUSIC PROGRAM REVIEW FOR 2004-2005

Dr. Saunders thanked all the parents of band and orchestra students for their input into the scheduling of band and orchestra classes. A schedule has been worked out whereby all elementary band and orchestra students can receive instruction. Dr. Saunders advised the Board that a request for hiring an additional teacher for 1/5 time will be submitted at the June meeting.

#### JEFFERSON/LINCOLN/FRANKLIN TRANSITION UPDATE

Dr. Saunders advised that both Franklin and Lincoln have held open houses for Jefferson families. Mailings are being sent to all families along with transfer request forms. Transfer requests from Jefferson students will be given top priority. This will help keep the class sizes within the capped number. Dr. Saunders also advised that there will be a request at the June meeting for the Board to rescind their decision to reduce the number of classes. Because of the closing of Jefferson, and subsequent requests for transfer, North will need to retain two sections of 2<sup>nd</sup> grade class and Washington will need two sections of 1<sup>st</sup> grade. Mr. Ambrose expressed concern that the class sizes at Lincoln may be too large for the population of lower income students. He also expressed concern that the computer lab is not large enough to accommodate the class sizes. Mrs. McCarty advised that the computer lab will be expanded to make room for at least 27 or 28 computers. Mr. Todd said it has been a goal of District #117 to maintain smaller classes at Jefferson and Lincoln. He is concerned that the class sizes at Lincoln next year, though they are within the guidelines of class caps, are still too large for the students of poverty. Mr. Todd said he would be in favor of moving school boundaries to allow for smaller class sizes.

SUMMER SCHOOL UPDATE

Dr. Saunders advised that the title of summer school programs is "Oh the Places we will go". The number of students who have registered so far is very low. An effort to get more students is underway through notifying churches to place the information in church bulletins. She further advised that students who are performing below grade level will attend free, as well as those on free or reduced meals. Any family who is suffering the loss of a job or medical concerns will also receive free admission to summer school.

INFORMATIONAL ITEMSSUSPENSION/ENROLLMENT REPORTS

Mr. Todd advised that the Enrollment and Suspension reports were in the packet for information.

POLICY MANUAL UPDATES

Mr. Todd advised that policy manual updates are presented for review. Dr. Allison advised that the policy regarding Waiver of Student Fees has been amended to include free and reduced fees.

TRANSFERS OF PERSONNEL AND/OR PROGRAMS

This information was presented during the action items to re-instate the T.I.P. Program.

LEGISLATIVE INFORMATION


Dr. Allison advised the Board of need to write to our legislators regarding House and Senate bills which would benefit education. Sample letters were made available to audience members for their use.

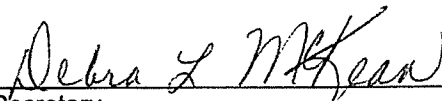
ANNOUNCEMENTS

- 8<sup>th</sup> Grade promotion, Wednesday, June 2, 2004, 7:00 p.m. at Annie Merner Chapel
- Graduation Procedures were presented by Mr. Wainscott.
  - Baccalaureate, Thursday, 8:00 p.m. at Annie Merner Chapel
  - Graduation, Friday, 8:00 p.m. JHS Bowl

ADJOURN

Mr. Todd moved, seconded by Mr. Wynn to adjourn at 11:35 p.m. Roll: Todd, Wynn, Kuhn, Freeman, Bohan, Belobrajdic and Ambrose. Nay; None.

  
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President

  
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Secretary